**LEASE APPLICATION**

I am applying for tenancy for: Fill in Address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Desired Occupancy Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Name: (first, middle, last)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMPLOYER/ SOURCE OF INCOME

Name/Source:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LENGTH OF TIME IN JOB:\_\_\_\_\_\_\_\_\_\_\_\_\_ Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MONTHLY INCOME before Taxes:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security #:\_\_\_\_\_\_\_\_-\_\_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please submit one copy of a recent paystub or source of income by*

*faxing it with this application to 1-509-272-2002.*

Is there a co-applicant? Y or N (If yes, co-applicant must submit a separate application.)

Applicant's former last name (maiden or married)

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternate E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Texts? Yes\_\_\_ No\_\_\_) Home #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Name, Relationship, PH # and EMAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth:\_\_\_

\_\_\_\_\_\_\_\_\_\_\_

\_\_

Height:\_\_\_\_\_\_\_\_\_\_\_ Eye Color\_\_\_\_\_\_\_

Hair Color: \_\_\_\_\_\_\_\_\_\_ Marital Status \_\_\_\_\_\_ Single\_\_\_\_\_\_\_\_\_\_\_

Citizenship:\_\_\_\_\_\_\_\_\_\_\_\_(country)

Drivers's License State and #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passport #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name all other persons who will occupy the property:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_

2.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_

*(Note: We verify every owner of every property through the state's online property search. We verify who the owner is of the property you are currently residing at and any prior residences before calling them. IN the past, we had a tenant we evicted give us a "friend" as a former landlord. After that experience, we now verify all information.)*

3.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_

4.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_

5.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age\_\_\_\_\_

APPLICANT'S CURRENT ADDRESS

Landlords Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlords Phones:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_night\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_cell

Date Moved In:\_\_\_\_\_\_\_\_\_\_\_ Move out date:\_\_\_\_\_\_\_\_\_\_\_\_\_ Rent: $\_\_\_\_\_\_\_\_\_\_\_\_

Reason for Moving:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPLICANT'S PREVIOUS ADDRESS

Landlords Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlords Phones: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_day\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_night\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_cell

Date Moved In:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Move out date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rent $\_\_\_\_\_\_\_\_

Reason for Moving:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever paid your rent late? If so, how many times and for what reason?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever had eviction proceedings started and/or completed with you? If so then please list the date and the city and reason. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BANKING:

I bank at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City and State.

My checking account number is:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(A valid Bank Account is required to be considered for a lease. We just verify that you do have an active bank account. People who are not allowed to have a bank account with a bank due to too many previous bounced checks will not be considered for a lease.)*

VEHICLES:

My car is a: Year/Make/Model/License Plate #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\* Please fax over a copy of your current drivers license, passport or state id to 1-509-272-2002. Enlarge the drivers license so that it is legible before faxing.*

PETS:

We do allow pets with a pet agreement, pet rent and pet damage deposit.

Please list all pets with the following info:

Pet #1

\_\_Cat

\_\_\_Dog Name: \_\_\_\_\_Breed\_\_\_\_\_ Age: \_\_\_\_ Coloring:\_\_\_\_\_\_\_

VET Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Neutered Yes or No\_\_\_\_\_

Is this is pet from a rescue shelter and if so how long have you had it? \_\_\_\_\_ We support adopting pets instead of shopping for pets but adopted or purchased we think they're pretty special. See [www.EastMinsterPetShow.com](http://www.eastminsterpetshow.com/)

Is your pet KENNEL Trained? \_\_\_yes \_\_\_\_no

Is your pet housebroken? \_\_\_yes \_\_\_\_no

If you have a cat, we ask that you place a 4x4 approx carpet around and under the cat litter box to prevent the kitty litter from being kicked out and scratching up the wood floors. Is this acceptable to you? \_\_\_\_Yes \_\_\_No

If you have a cat, does it throw up fur balls? \_\_\_Yes or No\_\_\_

*(Note: When cats throw up fur balls the enzymes from their stomach eat up and discolor wood floors when it is not noticed or cleaned up right away. We assume you are a responsible pet owner who will manage this if it ever happens but if you are a newer pet owner you might not know these facts. If you are granted a lease for this property you will need to have an inspection of the property every 3 mos to make sure that there are no damages from pets. If there are damages then those damages need to be repaired and paid for by tenant immediately or tenant will be asked to move. We understand that accidents happen but many could be prevented. For example: One tenant brought in a very large dog that was emotionally upset when he couldn't get in a room. He would jump up on the door and scratch it. The damages to the door were huge. This was brought to the attention of the tenant who repaired the damage but then did not prevent the dog from damaging 5 other doors. While some damage can be repaired...this house is 112 years old and had NEVER in 112 years had any damage to the beautiful wood doors. Replacing a wood door is $500/door to get the same wood. Mostly it was very upsetting to have beautiful wood that had been preserved perfectly for so many year be permanently damaged and even with repairs the doors were never the same again. There was a "patina" on the wood that was lost when they had to be refinished so they could never be the same color again.*

*In addition one tenant did not buy their cat a scratching post and the cat used the stairway bannister as a scratching post. An inspection showed this and the tenant bought the cat a scratching post and the damage did not happen again. We love pets and they deserve good homes with owners who understand their needs. The tenants with the emotionally disturbed dog could have padded the doors with foam or cardboard to prevent the damage until the behavior was under control.)*

CREDIT REPORTS:

Your credit does not have to be perfect but we do want to see the report.

\*\* Go to

[www.creditexpert.com](http://www.creditexpert.com/)

and sign up for a FREE 30 day trial credit report service and get a copy of your credit report. We use this to verify your identity and past addresses. You can cancel the service right after getting the credit report but we reccomend that you get the credit report rather than us so that you can save the $35 fee plus you won't have an extra credit inquiry on your report. You can provide us with your user name and password. We will review the credit report. We can't change anything. And then we will say: go ahead and change your password or cancel the service. Otherwise, you can print out the ENTIRE CREDIT REPORT...even though it's alot of pages and fax it to our secure efax # of 1-509-272-2002

PERSONAL REFERENCES:

We will call all personal references for a brief phone call. This should not be someone who will also be signing the lease and living with you.

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ph #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you known this person? \_\_\_\_\_\_ Relationship:\_\_\_\_\_\_\_\_\_

Is this a business reference or a personal?\_\_\_\_\_\_\_\_\_\_\_\_

2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ph #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you known this person? \_\_\_\_\_\_ Relationship:\_\_\_\_\_\_\_\_\_\_\_

Is this a business reference or a personal?\_\_\_\_\_\_\_\_\_\_\_\_